

**ROSELLE PUBLIC LIBRARY DISTRICT  
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING  
FEBRUARY 11, 2026**

**CALL TO ORDER**

President Baumgart called the meeting to order at 7:00 p.m.

**PRESENT**

Seven (7) Trustees were present at the start of the meeting: President, Len Baumgart; Vice President, Michael Harrington; Treasurer, Christina Dabrowski; Secretary, Monika Nasiadka; Trustee, Terrell Barnes; Trustee, Ashley Cook; and Trustee, Barbara Murray.

Staff present were: Executive Director, Samantha Johnson; Business and Operations Manager, Karen Delgadillo; Access Services Manager, John Rimer; and Adult & Teen Services Manager, Maureen Garzaro; and Youth Services Manager, Alea Perez.

One (1) member of the public was present.

**ABSENT**

None.

**ADOPTION OF AGENDA**

Trustee Cook moved to adopt the agenda as presented. The motion was seconded. A voice vote was conducted with all voting aye. The motion was approved.

**PUBLIC COMMENT**

There were no comments from the public.

**CONSENT AGENDA**

- a. Secretary's Report
  - i. Minutes of the Regular Board of Trustees Meeting Dated 12/10/2025
  - ii. Minutes of the Committee of the Whole Meeting Dated 12/10/2025
  
- b. Approval of Expenditure Warrants
  - i. Bill List for 1/30/26 in the Amount of \$53,629.74

- ii. Bill Lists for Electronic Funds Transfers to IMRF Dated 2/02/26 in the Amount of \$14,182.20
- iii. Bill List for 2/11/26 in the Amount of \$31,227.08
- iv. Payroll Dated 1/15/26 and 1/30/26

Trustee Murray moved to approve the Consent Agenda as presented. The motion was seconded. A roll call produced the following results:

AYES: Barnes, Baumgart, Cook, Dabrowski, Harrington, Murray, Nasiadka  
NAYS: None  
ABSTAIN: None  
ABSENT: None

The motion was approved.

### **TREASURER'S REPORT**

Treasurer Dabrowski presented the Treasurer's Report. There were no questions from the Trustees.

Secretary Nasiadka moved to approve the Treasurer's Report. The motion was seconded. A roll call produced the following results:

AYES: Barnes, Baumgart, Cook, Dabrowski, Harrington, Murray, Nasiadka  
NAYS: None  
ABSTAIN: None  
ABSENT: None

The motion was approved.

### **CORRESPONDENCE**

- a. February Chamber Newsletter

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director, Johnson presented her monthly report, which is included as Exhibit A.

### **PRESIDENT'S REPORT**

- a. Trustee's Report

There were no reports from the Trustees.

**NEW BUSINESS**

- a. Approve Resolution No. 2026-01 Authorizing the Executive Director to Enter Into a Contract for the Purchase of Electricity Through the Northern Illinois Municipal Electric Collaborative Bid Process

Trustee Barnes made the motion to authorize the Executive Director to enter into contract for the purchase of electricity through the Northern Illinois Municipal Electric Collaborative bid process. The motion was seconded. A roll call produced the following results:

AYES: Barnes, Baumgart, Cook, Dabrowski, Harrington, Murray,  
Nasiadka  
NAYS: None  
ABSTAIN: None  
ABSENT: None

The motion was approved.

- b. Approve Updated Regular Board Meeting Schedule for 2026

Vice President Harrington made the motion to approve the updated regular board meeting schedule for 2026. The motion was seconded. A roll call produced the following results:

AYES: Barnes, Baumgart, Cook, Dabrowski, Harrington, Murray,  
Nasiadka  
NAYS: None  
ABSTAIN: None  
ABSENT: None

The motion was approved.

- c. Approve Updated Banking Agreement with Itasca Bank & Trust for ACH Services

Secretary Nasiadka made the motion to approve updated banking agreement with Itasca Bank & Trust for ACH services. The motion was seconded. A roll call produced the following results:

AYES: Barnes, Baumgart, Cook, Dabrowski, Harrington, Murray,  
Nasiadka  
NAYS: None  
ABSTAIN: None  
ABSENT: None

The motion was approved.

d. Approve Recommendations Following Semi-Annual Review of Executive Session Minutes:

1. Motion to approve but continue to hold the minutes of the January 14, 2026 executive session meeting.

Treasurer Dabrowski and Trustee Cook reviewed the sealed Executive Session Minutes and Tapes during the semi-annual review. They recommended to approve but continue to hold the minutes of the January 14, 2026 executive session meeting.

Vice President Harrington moved to approve but continue to hold the minutes of the January 14, 2026 executive session meeting. The motion was seconded. A roll call produced the following results:

AYES:	Barnes, Baumgart, Cook, Dabrowski, Harrington, Murray, Nasiadka
NAYS:	None
ABSTAIN:	None
ABSENT:	None

The motion was approved.

2. Motion to destroy the verbatim recording of the January 24, 2024 executive session meeting.

Treasurer Dabrowski and Trustee Cook reviewed the sealed Executive Session Minutes and Tapes during the semi-annual review. They recommended to destroy the verbatim recording of the January 24, 2024 executive session meeting.

Secretary Nasiadka made the motion to destroy the verbatim recording of the January 24, 2024 executive session meeting. The motion was seconded. A roll call produced the following results:

AYES:	Barnes, Baumgart, Cook, Dabrowski, Harrington, Murray, Nasiadka
NAYS:	None
ABSTAIN:	None
ABSENT:	None

The motion was approved.

**MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION PER 5 ILCS 120/2(c)(11)**

President Baumgart made the motion to enter executive session at 7:17 p.m. pursuant to the requirement of the Illinois Open Meetings Act under Exemption 5 ILCS 120/2 (c)(11) for the purposes of discussing pending litigation. The motion was seconded. A roll call produced the following results:

AYES:	Barnes, Baumgart, Cook, Dabrowski, Harrington, Murray, Nasiadka
NAYS:	None
ABSTAIN:	None
ABSENT:	None

The motion was approved.

### **MOTION TO END THE EXECUTIVE SESSION AND RESUME THE PUBLIC MEETING**

President Baumgart made the motion to end the executive session and adjourn the public meeting at 7:50 p.m. The motion was seconded. A roll call vote produced the following results:

AYES:	Barnes, Baumgart, Cook, Dabrowski, Harrington, Murray, Nasiadka
NAYS:	None
ABSTAIN:	None
ABSENT:	None

The motion was approved.

### **CITIZEN COMMENTS/QUESTIONS**

There were no comments or questions presented.

### **ADJOURNMENT**

President Baumgart moved to adjourn the meeting at 7:51 p.m. All trustees were in favor.

/s/ Monika Nasiadka

2/11/2026

Minutes Approved: Secretary

Date

# Roselle Public Library District Executive Director's Report

Month of January 2025

## Building Project Updates

By the time of this meeting our bid ads will have been out for about a week. SMC is reaching out to contractors inviting them to consider bidding and I have been forwarding local contractors who have recently reached out to me interested in bid information.

Alongside this Product is working on our project permitting process within the Village's online system.

In late January a small group of staff went out to Algonquin's branch to take a tour of their branch. A renovation of this building was completed about a year ago and it also included the installation of a geothermal heating and cooling system. We made note of things we saw that we wanted to make sure we included in our project and spent a good deal of time looking at the geothermal system equipment in their mechanical room.

### Timeline

- 2/5 Bid Ads Available
- 2/12 Pre-Bid Meeting at RPLD
- 3/3 **Bids Due by 12:00 PM mailed or in-person to RPLD**  
**Bid Opening at Village Hall at 1:00 PM**

## Early Voting at RPLD

Preparations are underway for our first go at hosting early voting at the Library over the two weeks leading up to the March Primary Election. We will still be a polling place on Election Day as we have been for many years.

For more information about early voting:

[https://www.dupagecounty.gov/elected\\_officials/election\\_and\\_voter\\_information/voting\\_information/early\\_voting\\_locations.php](https://www.dupagecounty.gov/elected_officials/election_and_voter_information/voting_information/early_voting_locations.php)

## Winter Reading 2025-2026

There is still some time to complete our WRP, which wraps up on 2/15. Readers of all ages can register and track their reading to be eligible for prizes.

# Roselle Public Library District Executive Director's Report

Month of January 2025

## Department Updates

### Access Services

Manager: John Rimer

In January, 8,537 people visited the Library. Although this number represents a 5.6 % decrease from January 2025, it is a 15.6% increase from the 7,387 visitors in the previous month of December 2025 and follows the predictable ramping up of patron traffic we see every year after the winter holidays and on into early spring. The number of January visitors includes the first day of the Friends of the Library Book Sale, which took place on Saturday, January 31 through Sunday, February 1. There were 981 visitors over the weekend of the sale.

#### Circulation of Materials

Jan 2026	Circs
Physical	9,448
Digital	5,517

Jan 2025	Circs
Physical	11,153
Digital	5,509

Jan 2024	Circs
Physical	10,406
Digital	3,974

January Number of Visitors	
2026	8,537
2025	9,046
2024	7,460
2023	6,180
2022	1,961
2021	2,970
2020	9,587
2019	7,611
2018	8,040

### ***Voter Registration***

Our Patron Services team serves as deputy registrars, registering voters on behalf of the DuPage Elections Division. The entire team has been recertified and gone through online refresher training. At their January meeting, in preparation for the March 17, 2026 General Primary Election, the team reviewed any lingering questions from the training and fine-tuned their understanding of procedure based on guidance from the County. Although we typically do not see many new registrations for a primary, it is the perfect opportunity to reinforce our skills ahead of the November 3, 2026 General Election, when there will be considerably more interest from the public. In years past at the close of in-person voter registration, 28 days before an Election Day, we directed applicants to early voting locations. We are looking forward to hosting early voting for the first time here at the library beginning with this upcoming primary, March 2-17.

### ***Outreach Opportunities***

The Library was invited to attend “Rooted in Connection,” a networking meeting for Roselle support services hosted by Modern Me Psychology on January 29. It was a thought-provoking dialogue to discuss potential collaborations with local health and wellness professionals, and great to know the Library was thought of as a natural choice for partnership. On January 30, Maureen, Alea, and I met with Brian Joanis from the Village of Roselle to discuss long-term program planning, coordination of communication, and outreach opportunities. We look forward to productive collaborations with the Village in 2026 and beyond.

Presented at the February 11, 2026 Regular Board Meeting

### Adult & Teen Services

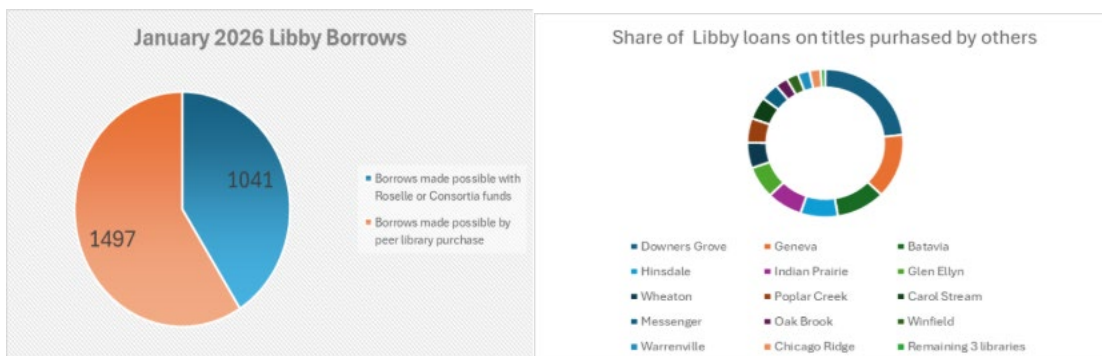
Manager: Maureen Garzaro

The ATS team answered 893 questions throughout the month of January. Mondays, Wednesdays, and Thursdays had the most transactions; and our busiest times were from 11am to 4pm.

Lisa attended this month's SWAN DUX Meeting and after a discussion with me, resulted in Roselle volunteering to host catalog usability testing in early Fall 2026. Coordination for potential dates has begun. Content for the usability test will be developed by the DUX group over the next 6 months. Depending on participation from other SWAN libraries, we can expect to recruit 3 to 6 Roselle patrons for the on-site testing.

#### Libby Update by Lisa:

- Allocating funds to Cost-Per-Circ continues to ease hold queues for Libby content. Our leased copy of The NYTimes Bestselling title The Correspondent had 2 borrows. With Cost-Per-Circ turned on another 7 people were able to read the ebook this month, shortening at least one person's wait by 20+weeks. We also connected 4 extra readers with a copy of The Let Them Theory, and 5 extra readers borrowed Heated Rivalry. This library-pays-as-patron-borrows service also allowed us to connect a patron to an older title that did not exist in SWAN and could not be borrowed through ILL.
- Roselle card holders borrowed 2,538 items across all Libby collections in January. Only 471 of these were for items purchased by Roselle. Items purchased by the consortium for the shared collection accounted for 570 borrows. Roselle contributes funds for consortia purchases, so broadly speaking, some of our spending supported 41% of the January circulation. The remaining 59% of borrowed items were purchased by our eMedia peers and shared back to the group, providing our card holders access at zero cost to Roselle.



# Roselle Public Library District Executive Director's Report

## Month of January 2025

### Programming Highlights

- Our January Jigsaw Puzzle Competition had full attendance at 24 participants. Each team had 2 hours to complete a 500 piece puzzle. The first-place winners finished at just over an hour. Patrons really enjoyed this program and expressed interest in continuing this program.
- Abby hosted 46 teens in the meeting room for the monthly Teen Hangout program. Due to early voting, next month's hangout will be located nearby in the Fire Station's basement meeting room.
- Local artist and popular presenter Jan Padalkar returned for another art class and drew a full crowd, even in the cold weather, to learn about acrylic painting.

### Reference/Reader's Advisory Highlight

- Jaki helped a family who was having trouble communicating with the circulation desk due to a language barrier. They asked her a variety of questions including, "Where can I find a movie?" to "I need help looking for the police station." These interactions were in Spanish. The patrons all seemed very grateful that she was able to understand and communicate with them. Not only was she able to help them, but she also helped them feel welcomed at the library.

## Youth Services

Manager: Alea Perez

### ***Staffing***

Our first new Youth Services staff member, Ava-Clare Steed, started on Monday, January 26. Our second new staff member, Michael Speers, will be starting on Wednesday, February 11.

### ***Programming***

January programming highlights include 1) 35 attendees at the Northern IL Raptor's Birds of Prey program on Monday, January 19, 2) 20 attendees at the Miss Allison's Music program on Monday, January 12, and 3) 16 attendees at the Miss Allison's Music Program on Monday, January 26.

Programming trends for the year continue to hold steady, with Early Childhood and Passive Programs performing strongly and at a pace that will likely lead to us meeting and exceeding last year's total in the next few months. Grade school programs are holding steady, if not a hair behind last year, while All Ages programming is significantly underperforming compared to last year.

Presented at the February 11, 2026 Regular Board Meeting

# Roselle Public Library District Executive Director's Report

Month of January 2025

Computer (Internet and Games) and database use are both also falling behind, compared to last fiscal year. We've been operating on 3 Internet and 3 Games computers, vs last year's 4 each. We also received news that Scholastic will be discontinuing its Scholastic Go! Database in August 2026, due to market trends and customer usage patterns. We have alternative options that won't fully replace it but will offer some supplementary educational materials for students, such as Educate Station and Scholastic Teachables.

<i>The FY, through January, is 58% complete.</i>	Jan-26	Jan-25	% Change	Total YTD	Total LY	% YTD of LY
Early Childhood Programs Held	33	26	21.21%	170	211	80.57%
Early Childhood Program Attendance	195	187	4.10%	1297	1545	83.95%
Grade School Programs Held	6	6	0.00%	37	72	51.39%
Grade School Program Attendance	41	43	-4.88%	292	567	51.50%
All Ages Programs Held	3	4	-33.33%	21	27	77.78%
All Ages Program Attendance	47	34	27.66%	378	1096	34.49%
Passive Programs Held	5	4	20.00%	30	41	73.17%
Passive Program Participation	129	106	17.83%	1335	1576	84.71%
Outreach Visits	7	7	0.00%	55	114	48.25%
Outreach Attendance	124	97	21.77%	3550	5077	69.92%
Staff Training Hours	6	5.5	8.33%	57.17	103.25	55.37%
Reference & RA Questions	153	132	13.73%	1286	2271	56.63%
Circulation	4680	5748	-22.82%	35965	69095	52.05%
Database Use	4	1	75.00%	20	58	34.48%
Computer Use	122	176	-44.26%	1065	2316	45.98%

## Administration (Operations, Business, Maintenance)

Director: Samantha Johnson

Manager: Karen Delgadillo

- In January, we completed our annual FSA and DCA renewal. We also prepared required documentation for the 2025 Hartford Workers Compensation Insurance Audit. John facilitated the set-up for the FOL Book Sale at the end of month. During this month, we also had the opportunity to visit Algonquin Library and tour their recent renovation. We are also exploring payroll and benefit solution offerings from various firms.
- Samantha received one FOIA request and with the help of Diane searched for and compiled responsive documents and responded to the request on 1/27.
- Our annual bond filing was submitted at the end of the month online to the EMMA platform by PTMA.

# Roselle Public Library District Executive Director's Report

Month of January 2025

- Karen, John, and Diane have been coordinating the preparations for early voting to start in early March.
- Jason has been busy working on our next quarterly print guide and our website project.
- John handled 25 maintenance and repair requests. Work included routine maintenance and preventative maintenance (filters, generator), supply replenishment, room setup/breakdown for events, HVAC troubleshooting, and vendor coordination.
- Johnson Controls had to be called out for an alarm on Boiler 1 early in the month. They were able to replace parts for the burner blower and complete repairs on the boiler on 1/6. A few weeks later we called them back for another heat outage that was due to a faulty actuator assembly for the hot water supply to AHU-2. This was completed on 1/21.
- There was a leak in Materials Services that was caused by water infiltration through the roof. NIR was called out and found some small sections that required patching above that part of the library. That was completed on 1/13.
- John also facilitated the winter book sale set-up with the Friends of the Library.